

KASF AA Business Meeting Minutes  
October 11, 2007

CALL TO ORDER

President Kelly Hoggatt called the meeting to order at 12:05pm and welcomed all to the KASF AA Fall Conference at the Grand Prairie Hotel and Conference Center in Hutchinson, KS.

APPROVAL OF AGENDA

Julie Cooper made a motion to accept the agenda. Cheryl Bellinger seconded the motion. *Motion Passed*

APPROVAL OF MINUTES – Submitted by Sherry Campbell

Cindy Kleinsorge moved to approve the minutes. Steve Wiens seconded the motion. *Motion Passed*

TREASURER'S REPORT – Donna Carter

Signature cards have been updated and KASF AA's certificates of deposit have been renewed with maturity dates that will make them available at different times should the need arise to draw from these reserves. With the current uncertainty in the lending arena, a conservative approach is being taken in regard to the budget. Perry Diehm moved to approve the treasurer's report. Jeanne Mott seconded the motion. *Motion passed*

**OFFICER'S REPORTS:**

PRESIDENT – Kelly Hoggatt

Kelly reported that she had attended the NASFAA conference in Washington, DC, during the summer and the RMA SFAA conference in October. Depending on KASF AA's budget, future consideration should be given to having the president attend either the national or the regional conference but not both.

She will speak to a group of social case workers at a meeting in Wichita for an exchange of information in regard to foster care youth and their opportunities for financial aid.

VICE PRESIDENT – Julie Cooper

Upon Julie's retirement at the end of 2007, Connie Corcoran will fulfill the unexpired term.

The sessions for the conference are primarily determined from conference evaluations. The Conference Planning committee has worked hard to schedule informative ones for the fall conference. Special acknowledgement was given to Valerie Walthall, John Pappas and John Keating for their help in identifying the speaker for this conference.

ASSOCIATE MEMBER REPRESENTATIVE—Brent Carpenter

Brent encouraged everyone to volunteer to help with RMA SFAA 2009. It will be held in Overland Park, KS. The volunteer form is available on the KASF AA website [www.kasfaa.org](http://www.kasfaa.org).

**COMMITTEE REPORTS**

ASSOCIATE MEMBER –Karen Washington

The committee's projects include their "game of chance" to generate money for the Greensburg Education Fund and the selling of KASF AA shirts. Donors to the Greensburg fund will be eligible to win prizes in a drawing from the tickets they received from donating and spinning the wheel.

ASSOCIATION GOVERNANCE –Elaine Henrie

This committee has reviewed the by-laws. After the winter board meeting the Policies and Procedures will be posted on the KASFAA website. The nominating committee has secured a full slate of candidates for the KASFAA elections.

AWARDS COMMITTEE – Rob Cummins

Watch your email in December and January. You will be encouraged to nominate KASFAA members and associates for awards that will be presented at the Spring conference.

COLLEGE GOAL SUNDAY – John Pappas

A total of 19 sites have been secured across the state for CGS 2008 which will be held on Feb. 10<sup>th</sup>. Volunteer forms are available and everyone is encouraged to step up and help with this event at a location near them. There will be 4-\$500 scholarships given away at each site. An updated CGS flyer is available to share with students, parents, counselors, etc. There will be a College Goal Sunday committee meeting at 5:30pm in the Endeavor Room.

ELECTRONIC RESOURCES – Joe Donlay

Joe is posting the High School Counselor Training registration form on the web along with College Goal Sunday information. A system upgrade with ATAC is being considered.

FISCAL OFFICERS- No report given

MEMBERSHIP-Marcia Mendez

Marcia encouraged everyone to renew their membership. She reminded us to please submit our payment if we haven't already done so

NEWSLETTER-Ben Kohl

The target date for the Fall issue of the newsletter is by the week following this conference. It will include a video (via YouTube) with President Kelly Hoggatt, photos to identify new members, conference summary, training information, "What's New" and more. The goal is to make it a picture-friendly publication.

PUBLICITY- Vicki Johansen

Anyone needing Junior/Senior planning calendars, especially for use at the fall CPCs (College Planning Conference) can pick them up at the registration table. There are also copies of the FACT poster available for pick up. The paper (poster-size) copies are preferred by high school counselors over the version posted on the web. February is Financial Aid Awareness month and Vicki will be contacting the Governor's office to make this a statewide proclamation.

TRAINING –Jeanne Mott

Online registration for the High School Counselor's Workshops will be available soon. Fee is \$25. Decentralized training "Counseling Parents & Students" is being held in conjunction with this Fall conference. There will be a Staff Support Workshop in the spring – details and dates will be determined soon.

WELCOME –Jan Batley

22 people attended the New Comers reception. There are 19 registered as first-time conference attendees. Each was given a KASFAA in and introduced at this meeting. She reminded us to let her know about milestones such as births, deaths, special anniversaries, and the like so they can send a greeting card from KASFAA.

CORPORATE DEVELOPMENT – Julie Esau

To date \$24,700 has been pledged, and most of it paid, to KASFAA by associate members as sponsors and exhibitors.

CONFERENCE PLANNING – Gail Palmer

The hospitality extended to KASFAA and its members has been impressive. Sessions were selected and scheduled for personal and professional development from topics suggested from conference evaluations. The Spring conference is in Topeka, KS, from 4/2-4/4/08.

FINANCE & AUDIT –Mary Dorr

An internal audit has been conducted and no discrepancies were found. The committee is compiling an internal audit guide. They are soliciting bids for an audit firm for next year's external audit. At today's board meeting, a policy for dealing with stale-dated checks was approved.

**OLD BUSINESS**

None

**NEW BUSINESS**

ELECTION OF OFFICERS

Candidates:

President-Elect: Connie Corcoran, Emporia State University  
Brenda Hicks, Southwestern College

Vice-President: Debbi Johanning, University of Kansas  
Jamie McEwen, Washburn University

Secretary: G. Susie Edwards, Butler Community College  
Julia Rombough, Pinnacle Career Institute

Treasurer: Donna Carter

Associate Member: Diane Lindeman, Kansas Board of Regents  
Barbara Stapleton, TG  
Rita Jones, CoreFirst Bank  
Mandy Sponholtz, USA Funds

Congratulations to those elected: Connie Corcoran, Debbi Johanning, G. Susie Edwards, Donna Carter, and Mandy Sponholtz

ADJOURNMENT

Elaine Henrie moved to adjourn the meeting and Ben Kohl seconded the motion. *Motion Passed*